

# 2022 COMPETE FROM CAMPUS PREPARATION CHECKLIST

- Find Suitable Venues:
  - [Construction](#) (& Aesthetics)
  - [Loading](#)
  
- Gather Competition Materials:
  - Online References:
    - [2022 Rules & Clarifications](#)
    - [Compete from Campus Guidelines](#)
    - [Construction Lane Taping Plan](#)
  - Printed Materials:
    - Judging Forms
    - Honor Code Certification Statement
    - [3/4" Radius Target](#)
  - Construction, Loading and Weight:
    - [Clearance templates](#)
    - Tape measure
    - Magnet
    - 3'-0" level ([Rule 9.3.7](#))
    - 2 Timers (Phone may be used)
    - Tape for site layout
    - [Safety Supports](#)
    - [3'-0" x 3'-6" Decking](#) (2)
    - Method of checking member dimensions ([Rule 8.2.2.2](#))
    - [2,500 lbs of Loading Weight](#)
    - [Method to monitor vertical deflection](#)
    - Plumb bob
    - [Method to apply 50lb. lateral load](#) (ex: fish scale)
    - [Load Bearing Plates](#) (*optional*)
    - [Scales](#) (4 is ideal. Minimum of 1 is required.)
  
- Review construction and loading plans and material purchase lists with Faculty Advisor, campus Head Judge, lab or facilities manager, and any other relevant parties
- Receive all necessary permissions from school through Faculty Advisor
- Confirm one to three campus judges within one month of the event. Appoint one of the judges to be the campus Head Judge.
- [Camera to record competition submissions](#)
- Submit all documentation by Host School's deadline